



**WATCH DISABILITY
SERVICES INC.**



Annual Report 2022 - 2023

Issued 26 February 2024

Our History

A small group of parents founded WATCH in the mid 1980's as there were no adult services available in the Waverley area for their children. After several years of lobbying and submission writing to both the State and Federal Governments, Waverley Adult Training Centre for Intellectually Handicapped Persons (W.A.T.C.H.) was opened in 1988. The Centre started with fifteen (15) full-time participants in a rented building located at the Transport Accident Commission (TAC) in Glen Waverley, and soon moved to the current site in 1991. Further renovations to the Mountain Crescent site over the years have enabled more participants to join WATCH. In 2009 after extensive forums and meetings with all associated with WATCH, our Strategic Plan was launched at the AGM. One of the major goals of the Plan at this time was to change our name to WATCH Disability Services, this took place in 2010. In 2014 the completion of our second location, WATCH Springvale Campus, was opened and allowed us to offer more places at WATCH.

About Us

WATCH DISABILITY SERVICES INC.

ABN: 852 164 178 58

Association Registration No. A0013445F

NDIS Registration No. 4-433C-931



13 Mountain Crescent Mulgrave VIC 3170

Phone: 03 9562 3796

Rear 4 / 4A Brough Street Springvale VIC 3171

Phone: 03 9546 3700

Email: info@watchinc.com.au

Web: www.watchdisabilityservices.com.au

WATCH Disability Services Inc. is registered with the Australian Charities and Not-for-profits Commission.



Pictured on the Front Cover: Jennifer Brown is co-supported to bring beauty to the Art and Craft program, skillfully painting autumn leaves on a streaming river.

Our Vision

WATCH believes that every person, regardless of their level of disability, has the right to their quality of life and participation in the community.

WATCH aims to provide each person we serve with the opportunity and support to develop and maintain the skills which will enable that person to live with the greatest degree of independence possible.

Our Values

QUALITY OF LIFE

- Access & Engagement
- Wellbeing
- Participation
- Empowerment

EMPATHY

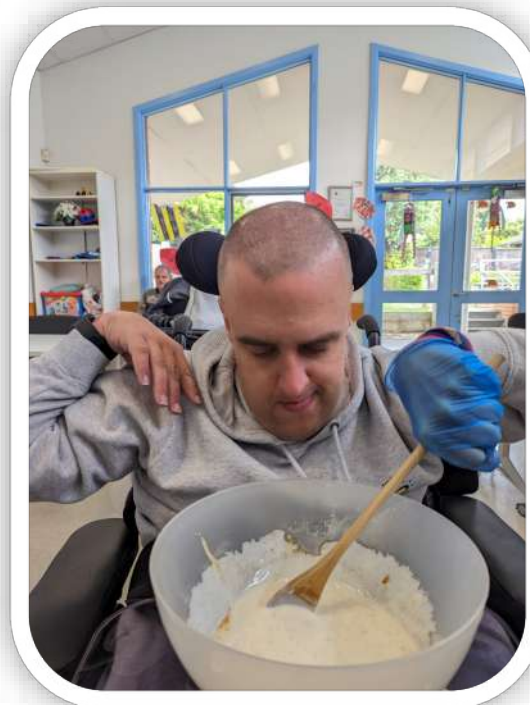
- Understanding the emotion, physical, and intellectual states of other people

RESPECT FOR EACH INDIVIDUAL

- Tolerance for each other
- Working together (collaboration)
- Independence
- Freedom to choose
- Justice
- Success

HONEST COMMUNICATION

- Being open with one another
- Good people skills
- Truthfulness
- Sincerity



Paul participating in baking as part of independent living skills development.

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Pictured from the left is Minh, Julius, and Adam H with their personalised Creative Crafts to decorate and celebrate the Holiday Season.

PRESIDENT'S REPORT

It is my pleasure to present the Chairman's Report for the 2023 financial year.

This is my first report since taking on the responsibility of President following Frank Miller's outstanding contribution for over 13 years which has been recently recognised with a Medal of the Order of Australia. This honour was for service to the community through a range of organisations including WATCH Disability Services. I congratulate Frank for this well-deserved recognition and for continuing to serve as Vice President. I would also like to acknowledge the dedication and support from all Committee members who continue to guide our organisation forward regardless of the challenges in our path. We greatly appreciate the services of Andrew Bonwick for his repeated pro bono work in the search for new Committee of Management members. His support has been vital to ensure the gradual regeneration of the Committee and Executive at WATCH.

We have seen the start of a new era at WATCH under the leadership of Laura Ubavin as CEO. I have been greatly impressed with Laura's leadership, balancing care, and passion for the mission of serving our participants whilst lifting organisational standards and mitigating risks that could otherwise disrupt our important work. Laura, together with Narelle Vukic and the wider team of amazing staff are doing such important work at a high standard which is set to continue.

Arguably the most important recognition from our Committee of Management is to the participants who continue to attend our programs and the parents and carers who choose WATCH as an integral part of their loved one's program under the NDIS.

As can be seen in Jeff Hall's Treasurer's Report, WATCH has managed to turn around a prior year financial loss into a surplus over the 2022/2023 financial year. Obviously, without the leadership and hard work of Jeff and the finance team, we would be facing far greater challenges as an organisation, which would ultimately compromise the standard of care and quality of services provided to our participants. As such, I would like to thank Jeff for his hard work and dedication as Treasurer as he hands the reigns over to Andrew Robinson as our new Treasurer following our AGM. The combination of COVID and the introduction of the NDIS over recent years has been immensely challenging, so to steer us through to a strong financial position has been an extraordinary achievement. The Vucic family's generous support of WATCH is also acknowledged, their valued help and support over the years is always most appreciated.

I would like to finish with something that we start with at every Committee meeting: a 'Mission Moment'. To ensure the Committee remains grounded with the purpose of our services to our participants, we always start meetings with Laura sharing something special from our participants over the prior month. In our February meeting, our Mission Moment was the representation from two of our participants (Max and Paul who are pictured) at the Greater Dandenong Peer Action Group, run by VALID.

Since late 2023, WATCH participants have been involved in attending these meetings every three weeks at Springvale council to discuss how people with disability can be better supported in the community. The group chose to focus on access and equity barriers and strategies to lessen or overcome these barriers. In late 2023, the group identified that people with disability do not have a strong presence in the community; one strategy is to create events which are developed and facilitated by people with disability with appropriate support.

I am looking forward to WATCH's future as we strive to protect what is already great and improve our service to the highest possible standards for our participants.

James Chisholm

Chairman



CHIEF EXECUTIVE OFFICER REPORT

I am pleased to present my inaugural Annual Report as CEO of WATCH Disability Services Inc. covering the 2023 financial year. Serving in this role has been an extraordinary privilege, and I want to express my sincere gratitude for the warm reception received from the WATCH community, the amazing support received from the Committee of Management, and the remarkable participants who bring our vision to life.

This year our Committee of Management remains dedicated to enhancing the lives of our participants and has commenced shaping the strategic direction of WATCH, preparing it for a dynamic future and the challenges that lay ahead with the NDIS and within the Disability sector.

Our organisation has achieved significant milestones despite facing unprecedented global challenges and staff shortages. The resilience, adaptability, and unwavering commitment demonstrated by our staff team has been truly commendable, marking a successful return to full services post-COVID. This year serves as a testament to the strength of our organisational culture and the devoted efforts of each member of the WATCH team and I want to express my sincere gratitude to each and every one of them. Their hard work, resilience, and commitment have been the driving force behind our achievements. I would like to acknowledge General Manager Connections, Narelle Vukic for her hard work and dedication in providing quality services to people we support.

The participants have been enjoying a variety of activities and experiences that has seen personal growth in individuals around learning new skills and socialising with peers.

In 2024, the Government is due to respond to both the Disability Royal Commission and the NDIS Review reports. The outcomes of this response will shape the future of disability supports and the delivery of the NDIS. Over the coming year WATCH will focus on developing its Strategic Plan, preparing for our NDIS Re-Certification, adjusting to the new NDIS pricing changes, and overall continuing to provide quality services, and assistance to the participants.

I would like to acknowledge the outgoing CEO, Bernadette Baillie for her many years of service to WATCH. My deepest appreciation goes out to our participants, and their families, staff, and Committee of Management for their unwavering support throughout the year. As a united force, we aspire to create a positive impact in the lives of those we serve, fostering a more inclusive and promising future for everyone.

Laura Ubavin

CEO



Participants (Jennifer, Mark (pictured), Denise, Samantha, David T, David N, and Wayne, were co-supported to create a stunning decoupage project using acrylic paints, serviettes and clear varnish.

COMMITTEE OF MANAGEMENT

Office Bearers

President

James Chisholm

Vice President

Frank Miller OAM

Treasurer

Jeff Hall

Vice Treasurer

Andrew Robertson (appointed 02/2023)

Secretary

Milenko Barbaric

Committee Members

Charles Norman (resigned 11/2022)

Lesley Slater OAM

Malcolm Tilbrook (appointed 02/2023)

Mark Pellas

Ross Currie (resigned 11/2022)

LEADERSHIP & ADMINISTRATION TEAM

Chief Executive Officer

Bernadette Baillie (retired 12/2022)

Laura Ubavin (appointed 12/2022)

Accounts Manager

Wendy Blight

Finance & Administration Assistant

Nirmala Auty

Administration Assistant

Max Vukic

General Manager Connections

Narelle Vukic

Team Leader

Coordinator

Claire Whelan

Sharni Bryant

Robert Stewart

DISABILITY SUPPORT WORKERS

Permanent Employees

Anita Su

Claire Whelan

Daniel O'Shea

Danielle Jeffrey

Genevieve Barboza

Giuseppe DePetra

Gladys Fernandes

Goutam Das

John Brannan

John Kim

Kylie Donat

Manisha Samel

Matthew Jayewardene

Nahla Abaker

Nathalie Printannier

Nodia Odigie

Ramesh Reghunathan

Rebecca Botha

Robert Stewart

Sandra Vongsykeo

Shinoy Stephen

Stephen Rodriqs

Suzie Milovanovic

Vanessa Foote

Vicky Fredrick

Yamini Godse

Zuhra Keskic

Casual Employees

Anita John

Joanne Stewart

Linda Hammond

Margareta Broscoi

Serena Emary

Sojan Thomas

Sonia Vaghjee

Sudesh Kumar

WATCH PARTICIPANT COUNCIL

Adam Hasnat

Adam Kohne

Craig Maxfield

George Massouridas

Jack Gleeson

Mark Komives

Paul Davidson

VOLUNTEERS

Andrew Bonwich

David Swalwe

COMMUNITY PARTNERS

Bruce Sharp (Woodwork)

Monash Aquatic & Recreation Centre

Myuna Farm

Neurological Rehabilitation Group

The Little Swim School

Tom Tuena (Music Therapist)

Zone Bowling Clayton

FINANCIAL AUDITOR

onefocus Audit & Assurance Pty Ltd



NDIS COMPLIANCE AUDITOR

DNV Business Assurance Australia Pty Ltd

OUR PEOPLE AND SUPPORTERS

DONATION RECOGNITION

WATCH acknowledges the generous donations from the following:

Monetary Donations

Frank Miller	\$25.00
Joseph Vucic	\$349.51
Lesley Slater OAM	\$500.00
Wheelers Hill Rotary Club	\$6700.00

In-Kind Donations

DuluxGroup	Painting
Flick	Electricity (Springvale)
Milan, Maria & Anton Vucic	Rent Assistance Rate Payments Subsidised Music Programs
Wheelers Hill Rotary Club	Gardening



Thank you to Wheelers Hill Rotary Club and Judy Hasnat who was instrumental in supporting WATCH to receive the Club's kind donations.

Due to this support participants have been able to enjoy culturally diverse programs like going to multiple art galleries, the Indigenous Gardens at Monash, and the group have enjoyed tasting different cuisines from around the world.

Thanks to the partnership with Emily Jeffery from the DuluxGroup who volunteered their time and talent and provided the paint and expertise to give our Mulgrave facility hallway a little cosmetic lift.



All Donations of \$2.00 and over are an allowable tax deduction in accordance with Australian Taxation Office.



WATCH CONNECTIONS REPORT

Connections at WATCH Disability Services has had significant changes over the past year. The current change in the leadership and management team has ushered in a wave of positive transitions, significantly impacting both the organisational structure and the experience for participants. The new team has brought fresh perspectives, innovative ideas, and a renewed commitment to the WATCH vision.

The introduction of new support staff has injected a fresh feel into the team, bringing diverse skill sets, experiences, and perspectives. This infusion of new disability support workers has not only expanded the capacity of the service but has also contributed to a positive and dynamic work culture. Their enthusiasm and dedication have been instrumental in implementing new ideas and person-centred approaches to better meet the evolving needs of our participants.

Our new leadership team has succeeded in a concerted effort to enhance the overall participant experience. This includes a focus on optimizing existing programs, introducing new initiatives, updating existing furniture and equipment, and fostering a more inclusive and empowering environment. The positive energy from the management team has had a ripple effect throughout the organisation, creating a sense of enthusiasm and optimism amongst participants and staff alike.

Connections has expanded its repertoire of programs, thanks to the very kind donation from the Wheelers Hill Rotary Club to include a diverse range of skill development, recreational outings, cultural awareness, and creative sessions. These activities are not only tailored to the unique needs and interests of the participants, but they are also designed to promote and maintain skills, provide opportunity for social interaction, cultural understanding, independent living and overall uphold a participant's wellbeing.

The INSPIRE Group have had a busy year focusing on travel training, advancing from travelling by bus to travelling on trains. The participants are independently using their Myki Card to tap on and off, a skill they learnt while catching the local bus. The Group have also been learning how to prepare food safely and how to make small purchases independently ordering and paying for their desired items. They have visited the local RSPCA, learning about the animals, and how to keep pets safe.

The positive transition in management has allowed for a more collaborative approach to activity planning, ensuring that participant feedback and preferences are integral to the decision-making process. The emphasis on active engagement has resulted in a more vibrant and dynamic atmosphere within the day service, fostering a sense of community and shared accomplishment amongst participants.

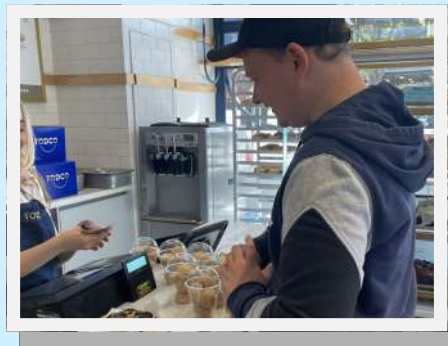
As the organisation moves forward, these positive changes are likely to further enhance the overall wellbeing and satisfaction of both participants and staff.

Narelle Vukic

General Manager



Zoe cooking a stir fry.



Adam K independently making a purchase.



Jack preparing chicken to cook.

WATCH COUNCIL REPORT

During the 2022-2023 financial period the WATCH Council Members were busy developing their skills with sessions focused on 'around the world' and calendar events, as well as input and personal learning activities from individuals within the group.

Working on common issues in a group setting allowed each participant to provide discussion, key elements and feedback on the subject matter and activities within the sessions.

Scheduled activities were engaged in for one to three weeks at a time depending on the depth of the information and the level of discussion and input from the group. Some of the activities included:

- **General Safety** included what we can do to stay safe at WATCH, and what to do in an emergency. Roleplay, demonstration, and handout activities were core to this subject.
- **Risk Assessments** included breaking down what steps are involved, plus site checks around the grounds. Roleplay of inspections that involved discussion and feedback from the Council Members were core to this learning.
- **First Aid Kit Awareness** involved what is inside the kit and when should items be replaced, and are there any missing supplies. Council Members worked through a general list of things to look for in the kits was core to this activity.
- **Communication Aids Information** involved Council Members exploring different varieties of personal communication tools. Some of the options included picture and que cards, electronic devices available like iPads or Phone applications, Text to Talk, and Adaptive Aids e.g. hearing devices.
- **Australian Football League (AFL) Footy Tipping Competition** Council Members established the competition with WATCH participants during the AFL season. Each week participants tip the teams they believe are going to win with the results in each week, and certificates & prizes presented in September around the time of the Grand Final.
- **Writing tasks** involved word association games and thinking games, development of documents like letters and thankyou cards (pictured), that were written and made within Council sessions. Members reached out to other teams within the organisation like our Art and Craft groups who could providing knowledge and expertise and finishing touches to the developed pieces. Once the cards were finished, they were used to convey our appreciation of all the volunteers that have helped WATCH grow to what it is today.



WATCH COUNCIL REPORT

- **World and Current Events** were organised around what current affairs were happening around the world and in Australia. Examples were the Coronation of King Charles III, The Eurovision Song Contest 2023, Earthquakes, and The Big Freeze for Motor Neurone Disease. Some of these sessions were focused on fun, creativity, general knowledge of subject matter, and activities included colouring, cutting, and pasting, writing and development of workbooks and games such as Bingo, Word Searches, and matching pictures to sounds.

Testimonials

Some of our old furniture has been replaced with new foldable and adaptable tables on wheels, with new black plastic and wash and wear cushioned chairs including some with arm supports. The members of the Council were asked ‘What do you think of the new tables and chairs bought for WATCH?’

Some of the testimonials included:

Paul “They are good!”

Adam H “Tables are great, they can be folded and moved easily”.

Adam K “I like the bigger chairs with the arm rests, they are very comfy”.

George “Makes it easier to sit at the tables to do writing and other activities”.

Robert Stewart

Team Leader



Members of the WATCH Council



George writing up the minutes of the WATCH Council Meeting.

TREASURER'S REPORT

As at the 30 June 2023

It is my pleasure to present the Financial Report for the 2023 financial year.

This year has seen a lot of change, probably the most significant being the appointment in December 2022 of our new CEO, Laura Ubavin who has brought an increased level of professionalism to the organisation.

As a result, with some of the changes we had previously put in place, we have been able to turn the ship around financially. The previous year saw a deficit of \$277,177 and this year we have come in with a profit of \$200,796. This was recorded after upgrading some of our equipment including computer systems, furniture, and general tidying up of some of the facilities. A total of \$80,000 was spent on these items during the financial year.

There have been some changes to participant fees in 2023 and these have been to cover the costs of items which the NDIS does not fund.

It should be mentioned that from January 1, 2024 there are further changes to NDIS pricing and this will also impact our finances. The forecasted budget for 2023/2024 is for a much leaner result.

We have seen some changes to our Finance Department with Nirmala Auty joining as our Finance & Administration Assistant and the resignation of Wendy Blight our Accounts Manager. Michelle Mulligan, of Effortless Accounts Pty Ltd, is now providing accounting and bookkeeping assistance on a consulting basis.

This will be my last Treasurers Report as I will be handing the reins over to our new Board Member Andrew Robinson who I am sure will provide an astute & professional approach to the role.

I extend my thanks to all other Board Members with whom I have served, particularly for the leadership of Frank Miller, and more latterly to CEO Laura Ubavin.

Jeff Hall

Hon. Treasurer



Pictured above is David N.

Pictured below is Mark engaged in his abstract painting.



Watch Disability Services Incorporated
ABN 85 216 417 858

Financial report
For the year ended 30 June 2023

COMMITTEE MEMBERS' REPORT
FOR THE YEAR ENDED 30 JUNE 2023

Your committee members present this report on Watch Disability Services Incorporated for the financial year ended 30 June 2023. In order to comply with the provisions of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act), the committee members report as follows:

Committee members

The names of each person who has been a committee member during the year and to the date of this report are:

James Chisholm	- President
Frank Miller	- Vice-President
Jeff Hall	- Treasurer
Milenko Barbaric	- Secretary
Lesley Slater	
Andrew Robinson	(appointed in February 2023)
Malcom Tilbrook	(appointed in February 2023)
Ross Currie	(resigned in November 2022)
Charles Norman	(resigned in November 2022)
Mark Pellas	(resigned in December 2023)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activities of the association during the financial year were the provision of supports for adults with a disability.

Significant Changes

No significant change in the nature of these activities occurred during the year.

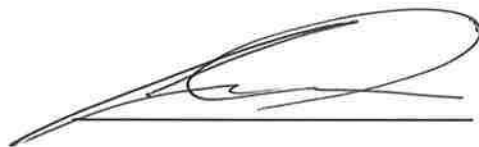
Operating Result

The net current year surplus of the association for the financial year ended 30 June 2023 amounted to \$200,796 (2022: Deficit \$277,177).

Auditor's Independence Declaration

The lead auditor's independence declaration for the year ended 30 June 2023 has been received and can be found on page 2 of the financial report.

Signed in accordance with a resolution of the members of the committee.



President
James Chisholm



Secretary
Milenko Barbaric

Dated this 23rd day of JANUARY 2024

**AUDITOR'S INDEPENDENCE DECLARATION UNDER ACNC ACT SECTION 60-40
TO THE COMMITTEE MEMBERS OF WATCH DISABILITY SERVICES INCORPORATED**

In accordance with Subdivision 60-C of the *Australian Charities and Not-for-profits Commission Act 2012*, I am pleased to provide the following declaration of independence to the committee members of Watch Disability Services Incorporated. As the lead audit partner for the audit of the financial report of Watch Disability Services Incorporated for the year ended 30 June 2023, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2023 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the *Australian Charities and Not for Profits Commission Act 2012* in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.

onefocus Audit & Assurance Pty Ltd
ACN 163 796 147

Scott Phillips
Director

Signed in Melbourne this day of January 2024

STATEMENT OF PROFIT OR LOSS
 AND OTHER COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023	2022
		\$	\$
Revenue	2	3,156,603	1,945,292
Salaries and employee benefits		(2,412,174)	(1,833,638)
Depreciation and amortisation expenses	3	(105,363)	(111,404)
Rental and motor vehicle lease expenses		-	(2,726)
Interest expense		(7,899)	(11,290)
Other expenses from ordinary activities		(430,371)	(263,211)
Net surplus / (deficit)		<u>200,796</u>	<u>(277,177)</u>
Other comprehensive income		-	-
Net surplus / (deficit) attributable to members of the Association		<u><u>200,796</u></u>	<u><u>(277,177)</u></u>

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION
 AS AT 30 JUNE 2023

	Note	2023 \$	2022 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	713,445	563,713
Trade and other receivables	5	329,003	199,523
Other assets	6	40,832	-
TOTAL CURRENT ASSETS		1,083,280	763,236
NON-CURRENT ASSETS			
Property, plant and equipment	7	521,831	555,959
Right-of-use assets	8	62,094	133,330
TOTAL NON-CURRENT ASSETS		583,925	689,289
TOTAL ASSETS		1,667,205	1,452,525
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	9	186,072	82,146
Provisions	10	276,670	326,905
Lease liabilities		55,412	81,957
TOTAL CURRENT LIABILITIES		518,154	491,008
NON-CURRENT LIABILITIES			
Provisions	10	60,207	22,260
Lease liabilities		17,730	68,939
TOTAL NON-CURRENT LIABILITIES		77,937	91,199
TOTAL LIABILITIES		596,091	582,207
NET ASSETS		1,071,114	870,318
EQUITY			
Retained surplus		1,071,114	870,318
TOTAL EQUITY		1,071,114	870,318

The accompanying notes form part of these financial statements.

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2023

	Retained Surplus	Total
	\$	\$
Balance at 1 July 2021	<u>1,147,495</u>	<u>1,147,495</u>
Deficit for the year	<u>(277,177)</u>	<u>(277,177)</u>
Balance at 30 June 2022	870,318	870,318
Surplus for the year	<u>200,796</u>	<u>200,796</u>
Balance at 30 June 2023	<u><u>1,071,114</u></u>	<u><u>1,071,114</u></u>

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from government and sponsors		3,019,877	1,871,867
Payments to suppliers and employees		(2,795,345)	(2,182,360)
Interest received		7,246	1,351
Net cash provided by / (used in) operating activities	11	<u>231,778</u>	<u>(309,142)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment on purchase of assets		-	(12,176)
Net cash used in investing activities		<u>-</u>	<u>(12,176)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayments of lease liability capital amounts		(82,046)	(77,825)
Net cash used in financing activities		<u>(82,046)</u>	<u>(77,825)</u>
Net increase / (decrease) in cash held		149,732	(399,143)
Cash at beginning of the financial year		563,713	962,856
Cash at end of the financial year	4	<u>713,445</u>	<u>563,713</u>

The accompanying notes form part of these financial statements.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements cover the association as an individual entity, incorporated and domiciled in Australia. The financial statements were authorised for issue on the same date of the committee members signing the committee members' declaration.

Financial Reporting Framework

The committee members have prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012* and the significant accounting policies disclosed below, which the committee members have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*, the basis of accounting specified by all Australian Accounting Standards and Interpretations and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 107: *Cash Flow Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB 1031: *Materiality*, AASB 124: *Related Party Disclosures*, AASB 1048: *Interpretation of Standards*, and AASB 1054: *Australian Additional Disclosures*.

The association has concluded that the requirements set out in AASB 10 and AASB 128 are not applicable as the initial assessment on its interests in other entities indicated that it does not have any subsidiaries, associates or joint ventures. Hence, the financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

Basis of Preparation

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

a. Revenue

Revenue recognition

Operating program fees, grants and donations

When the association received operating program fee, grant revenue and donations, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the association identifies each performance obligation relating to the revenue, recognises a contract liability for its obligations under the agreement and recognises revenue as it satisfies its performance obligations.

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the association:

- recognises related amounts; and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the association recognises income in profit or loss when or as it satisfies its obligations under the contract.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

a. Revenue (Continued)

Revenue recognition (continued)

Interest income

Interest income is recognised using the effective interest method.

All revenue is stated net of the amount of goods and services tax.

b. Property, Plant and Equipment

Freehold land

Freehold land and buildings are shown at cost or fair value as indicated less subsequent depreciation for buildings. The committee members consider the carrying value of the property does not exceed its estimated recoverable amount.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Freehold land and buildings that have been contributed at no cost, or for nominal cost, are initially recognised and measured at the fair value of the asset at the date it is acquired.

A property deed of charge has been executed between the association and the Department of Human Services (HSV) which recognises HSV's equity interest in the property arising from their funding contribution towards acquisition of the property.

Plant and equipment

Leasehold improvements, office furniture and equipment are measured on the cost basis less depreciation and any impairment losses.

In the event the carrying amount of plant and equipment is greater than the recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(e) for details of impairment).

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised lease asset is depreciated on a straight-line basis over the asset's useful life to the association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5 – 4%
Office furniture & equipment	6.6 – 30%
Leasehold improvements	20%
Motor vehicles	20 – 25%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

c. Leases

At inception of a contract, the association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the association where the association is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Initially the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the association uses the incremental borrowing rate.

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options;
- lease payments under extension options if lessee is reasonably certain to exercise the options; and
- payments of penalties for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the association anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

d. Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the association becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain a significant financing component or if the practical expedient was applied as specified in paragraph 63 of AASB 15: *Revenue from Contracts with Customers*.

Classification and subsequent measurement

Financial liabilities

Financial liabilities are subsequently measured at:

- amortised cost; or
- fair value through profit and loss.

A financial liability is measured at fair value through profit and loss if the financial liability is:

- a contingent consideration of an acquirer in a business combination to which AASB 3: *Business Combinations* applies;
- held for trading; or
- initially designated as at fair value through profit or loss.

All other financial liabilities are subsequently measured at amortised cost using the effective interest method.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d. Financial Instruments (Continued)

Classification and subsequent measurement (continued)

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense to profit or loss over the relevant period.

The effective interest rate is the internal rate of return of the financial asset or liability. That is, it is the rate that exactly discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

A financial liability is held for trading if it is:

- incurred for the purpose of repurchasing or repaying in the near term;
- part of a portfolio where there is an actual pattern of short-term profit taking; or
- a derivative financial instrument (except for a derivative that is in a financial guarantee contract or a derivative that is in an effective hedging relationship).

Any gains or losses arising on changes in fair value are recognised in profit or loss to the extent that they are not part of a designated hedging relationship.

The change in fair value of the financial liability attributable to changes in the issuer's credit risk is taken to other comprehensive income and is not subsequently reclassified to profit or loss. Instead, it is transferred to retained earnings upon derecognition of the financial liability.

If taking the change in credit risk to other comprehensive income enlarges or creates an accounting mismatch, these gains or losses should be taken to profit or loss rather than other comprehensive income.

A financial liability cannot be reclassified.

Financial assets

Financial assets are subsequently measured at:

- amortised cost;
- fair value through other comprehensive income; or
- fair value through profit or loss.

Measurement is on the basis of two primary criteria:

- the contractual cash flow characteristics of the financial asset; and
- the business model for managing the financial assets.

A financial asset that meets the following conditions is subsequently measured at amortised cost:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates.

A financial asset that meets the following conditions is subsequently measured at fair value through other comprehensive income:

- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates; and
- the business model for managing the financial asset comprises both contractual cash flows collection and the selling of the financial asset.

By default, all other financial assets that do not meet the measurement conditions of amortised cost and fair value through other comprehensive income are subsequently measured at fair value through profit or loss.

The association initially designates a financial instrument as measured at fair value through profit or loss if:

- it eliminates or significantly reduces a measurement or recognition inconsistency (often referred to as an "accounting mismatch") that would otherwise arise from measuring assets or liabilities or recognising the gains and losses on them on different bases;
- it is in accordance with the documented risk management or investment strategy and information about the groupings is documented appropriately, so the performance of the financial liability that is part of a group of financial liabilities or financial assets can be managed and evaluated consistently on a fair value basis; and

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d. Financial Instruments (Continued)

Classification and subsequent measurement (continued)

- it is a hybrid contract that contains an embedded derivative that significantly modifies the cash flows otherwise required by the contract.

The initial measurement of financial instruments at fair value through profit or loss is a one-time option on initial classification and is irrevocable until the financial asset is derecognised.

Derecognition

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the statement of financial position.

Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All the following criteria need to be satisfied for the derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all risk and rewards of ownership of the asset have been substantially transferred; and
- the association no longer controls the asset (ie it has no practical ability to make unilateral decisions to sell the asset to a third party).

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

On derecognition of a debt instrument classified as fair value through other comprehensive income, the cumulative gain or loss previously accumulated in the investment revaluation reserve is reclassified to profit or loss.

On derecognition of an investment in equity that the association elected to classify as at fair value through other comprehensive income, the cumulative gain or loss previously accumulated in the investments revaluation reserve is not reclassified to profit or loss, but is transferred to retained earnings.

Impairment

the association recognises a loss allowance for expected credit losses on:

- financial assets that are measured at amortised cost or fair value through other comprehensive income;
- contract assets (eg amount due from customers under contracts);

Loss allowance is not recognised for:

- financial assets measured at fair value through profit or loss; or
- equity instruments measured at fair value through other comprehensive income.

Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The association uses the simplified approach to impairment, as applicable under AASB 9: *Financial Instruments*.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d. Financial Instruments (Continued)
Impairment (continued)

Simplified approach

The simplified approach does not require tracking of changes in credit risk at every reporting period, but instead requires the recognition of lifetime expected credit loss at all times.

This approach is applicable to:

- trade receivables; and
- lease receivables.

In measuring the expected credit loss, a provision matrix for trade receivables is used, taking into consideration various data to get to an expected credit loss (ie diversity of its customer base, appropriate groupings of its historical loss experience, etc).

Recognition of expected credit losses in financial statements

At each reporting date, the association recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

Assets measured at fair value through other comprehensive income are recognised at fair value with changes in fair value recognised in other comprehensive income. The amount in relation to change in credit risk is transferred from other comprehensive income to profit or loss at every reporting period.

For financial assets that are unrecognised (eg loan commitments yet to be drawn, financial guarantees), a provision for loss allowance is created in the statement of financial position to recognise the loss allowance.

e. Impairment of Assets

At the end of each reporting period, the association reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair amount less costs of disposal and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the association would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of a class of asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

f. Employee Benefits

Short-term employee benefits

Provision is made for the association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

the association's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of accounts payable and other payables in the statement of financial position.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

f. Employee Benefits (Continued)

Other long-term employee benefits

the association classifies employees' long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the association's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on high quality corporate bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

the association's obligations for long-term employee benefits are presented as non-current liabilities in its statement of financial position, except where the association does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

g. Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

h. Trade and Other Receivables

Accounts receivable and other debtors include amounts due from donors and any outstanding grant receipts. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(e) for further discussion on the determination of impairment losses.

i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

j. Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

k. Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

l. Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Where the association retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements must be presented.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

m. Trade and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period which remain unpaid. The balance is recognised as a current liability with the amount being normally paid within 30 days of recognition of the liability.

n. Critical Accounting Estimates and Judgements

The committee members evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

Key judgement

Performance obligations under AASB 15

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. Management exercises judgement to determine whether the promise is sufficiently specific by taking into account any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature/ type, cost/ value, quantity and the period of transfer related to the goods or services promised.

Lease term and Option to Extend under AASB 16

The lease term is defined as the non-cancellable period of a lease together with both periods covered by an option to extend the lease if the lessee is reasonably certain to exercise that option; and also periods covered by an option to terminate the lease if the lessee is reasonably certain not to exercise that option. The options that are reasonably going to be exercised is a key management judgement that the association will make. The association determines the likeliness to exercise the options on a lease-by-lease basis looking at various factors such as which assets are strategic and which are key to future strategy of the entity.

o. Economic Dependence

The association is dependent on NDIS funding and client fees for the majority of its revenue used to operate its functions. At the date of this report, the committee members have no reason to believe NDIS will not continue to support the association.

NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2023

NOTE 2: NET CURRENT YEAR SURPLUS

	Note	2023 \$	2022 \$
Continued operations			
- Interest revenue		7,426	1,351
- Other grants		49,114	20,000
- NDIS program payments and client fees		3,054,438	1,913,916
- Donations		13,098	1,250
- Trainee incentives		32,527	8,775
Total revenue		3,156,603	1,945,292

NOTE 3: SURPLUS / DEFICIT FOR THE YEAR

a. Expenses

Depreciation:

- Buildings	15,168	15,000
- Furniture & equipment	18,960	29,857
- Right-of-use assets	71,235	66,547
	105,363	111,404

b. Significant Revenue and Expenses

The disclosures made in Note 2 and Note 3(a) above reflect significant revenue and expense items that are relevant in explaining the financial performance for the respective financial years.

NOTE 4: CASH AND CASH EQUIVALENTS

Cash on hand	1,490	1,300
Cash at bank	300,440	156,045
Term deposits	411,515	406,368
Total cash on hand as stated in the statement of financial position and statement of cash flows	713,445	563,713

NOTE 5: TRADE AND OTHER RECEIVABLES

Trade receivables	253,389	151,454
Provision for doubtful debts	-	(2,000)
Recoverable - portable long service leave	74,874	45,622
Others	740	4,447
	329,003	199,523

NOTE 6: OTHER ASSETS

Prepaid expenses	40,832	-
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NOTE 7: PROPERTY, PLANT AND EQUIPMENT

Land and building		
Land at cost	233,284	233,284
Building at cost	567,715	567,715
Less accumulated depreciation	(288,536)	(273,368)
Total land and building	512,463	527,631
Furniture & equipment		
Leasehold Improvements at cost	42,048	42,048
Less accumulated depreciation	(42,048)	(42,048)
	-	-
Computer & office equipment at cost	105,253	105,253
Less accumulated depreciation	(99,991)	(96,174)
	5,262	9,079

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

NOTE 7: PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

	Note	2023 \$	2022 \$
Furniture & activities equipment at cost		98,599	98,599
Less accumulated depreciation		(95,541)	(94,066)
		<u>3,058</u>	<u>4,533</u>
Motor vehicles at cost		241,285	241,285
Less accumulated depreciation		(240,237)	(226,569)
		<u>1,048</u>	<u>14,716</u>
Total furniture & equipment		<u>9,368</u>	<u>28,328</u>
Total property, plant and equipment		<u>521,831</u>	<u>555,959</u>

Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land & building \$	Furniture & equipment \$	Total \$
Balance at the beginning of the year	527,631	28,328	555,959
Depreciation expense	(15,168)	(18,960)	(34,128)
Carrying amount at the end of the year	<u>512,463</u>	<u>9,368</u>	<u>521,831</u>

NOTE 8: RIGHT OF USE ASSETS

The association's lease portfolio includes buildings and motor vehicles. These leases have an average of 4.5 years as their lease term.

Options to extend or terminate depreciation:

The option to extend or terminate are contained in several of the property leases of the association. There were no extension options for equipment leases. These clauses provide the association opportunities to manage leases in order to align with its strategies. All of the extension or termination options are only exercisable by the association.

AASB 16 related amounts recognised in the balance sheet

Right of use assets

Leased building - Mulgrave	110,397	110,397
Accumulated depreciation	(99,357)	(77,278)
	<u>11,040</u>	<u>33,119</u>
Leased building - Springvale	132,477	132,477
Accumulated depreciation	(119,229)	(92,734)
	<u>13,248</u>	<u>39,743</u>
Leased assets – motor vehicle	90,799	90,799
Accumulated depreciation	(52,993)	(30,331)
	<u>37,806</u>	<u>60,468</u>
Total right of use assets	<u>62,094</u>	<u>133,330</u>

NOTE 9: TRADE AND OTHER PAYABLES

Trade creditors	72,699	7,636
Sundry creditors	27,670	24,744
Amounts payable to Australian Taxation Office	13,324	19,059
Accrued Wages	72,379	30,707
9a	<u>186,072</u>	<u>82,146</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

NOTE 9: TRADE AND OTHER PAYABLES (CONTINUED)

	Note	2023 \$	2022 \$
Financial liabilities at amortised cost classified as trade and other payables			
Trade and other payables:			
- total current		186,072	82,146
- total non-current		-	-
Financial liabilities as trade and other payables		<u>186,072</u>	<u>82,146</u>

NOTE 10: PROVISIONS

CURRENT

Provision for annual leave	106,491	112,192
Provision for long service leave	170,179	214,713
	<u>276,670</u>	<u>326,905</u>

NON-CURRENT

Provision for long service leave	<u>60,207</u>	<u>22,260</u>
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	Annual Leave \$	Long Service Leave \$	Total \$
Analysis of total provisions			
Opening balance at 1 July 2022	112,192	236,973	349,165
Additional provisions raised during year	113,905	17,517	131,422
Amounts used	(119,606)	(24,104)	(143,710)
Closing balance at 30 June 2023	<u>106,491</u>	<u>230,386</u>	<u>336,877</u>

NOTE 11: CASH FLOW INFORMATION

Reconciliation of cash flows from operating activities with net current year surplus / (deficit)

Net current year surplus / (deficit)	200,796	(277,177)
Adjusted for:		
- Depreciation and amortisation	105,363	111,404
- Interest expense on leases	7,899	11,290
Movements in working capital:		
- (increase) / decrease in trade and other receivables	(129,480)	(72,074)
- (increase) / decrease in other assets	(40,832)	12,982
- Increase / (decrease) in trade and other payables	103,926	(56,223)
- Increase / (decrease) in other liabilities	(3,606)	(11,000)
- Increase / (decrease) in provisions	(12,288)	(28,344)
	<u>231,778</u>	<u>(309,142)</u>

NOTE 12: AUDIT FEES

- Audit of financial statements	<u>8,500</u>	<u>8,000</u>
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NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2023

NOTE 13: RELATED PARTY TRANSACTIONS

	Note	2023 \$	2022 \$
a. Key management personnel			
Any person(s) having authority and responsibility for planning, directing and controlling the activities of the association, directly or indirectly, including any committee members (whether executive or otherwise) of the association, is considered key management personnel.			
b. Other related parties			
Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel, individually or collectively with their close family members.			
c. Key management personnel compensation:			
short-term employee benefits		-	-
post-employment benefits		-	-
Other long-term benefits		-	-
		<hr/>	<hr/>
		-	-
		<hr/>	<hr/>
Other Related Parties:			
Transactions with related parties		-	-
		<hr/>	<hr/>
		-	-
		<hr/>	<hr/>

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other persons unless otherwise stated.

NOTE 14: SUBSEQUENT EVENTS

No other matters or circumstances have arisen between the end of the financial period, and the date of this report, which have directly, significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

NOTE 15: THE ASSOCIATION DETAILS

The registered office and principal places of business of the association is:

Watch Disability Services Incorporated
 13 Mountain Crescent
 Mulgrave VIC 3170

COMMITTEE MEMBERS' DECLARATION

In accordance with a resolution of the committee members of the association, the committee members of the association declare that, in the committee members' opinion:

1. The financial statements and notes, as set out on pages 3 to 18, satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and:
 - a. comply with Australian Accounting Standards applicable to the association; and
 - b. give a true and fair view of the financial position of the association as at 30 June 2023 and of its performance for the year ended on that date.
2. There are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulation 2022*.



President
James Chisholm



Secretary
Milenko Barbaric

Dated this 23rd day of JANUARY 2024

[Auditor's report]

Watch Disability Services Incorporated
ABN 85 216 417 858

**DISCLAIMER TO THE COMMITTEE MEMBERS OF
WATCH DISABILITY SERVICES INCORPORATED**

The additional financial data in the following page is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our statutory audit of the association for the financial year ended 30 June 2023. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, I do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Watch Disability Services Incorporated) in respect of such data, including any errors of omissions therein however caused.

onfocus Audit & Assurance Pty Ltd
ACN 163 796 147

Scott Phillips
Director

Signed in Melbourne this day of January 2024

DETAILED INCOME AND EXPENDITURE STATEMENT
 (FOR MANAGEMENT INFORMATION PURPOSE ONLY)
 FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
	\$	\$
INCOME		
State Government Grant	49,114	20,000
Client Fees (including NDIS support funding)	3,054,438	1,913,916
Donations	13,098	1,250
Interest Income	7,426	1,351
Trainee Incentives	32,527	8,775
TOTAL INCOME	3,156,603	1,945,292
EXPENSES		
Accounting and audit fees	12,287	7,500
Annual leave provision increase/(decrease)	-	(29,469)
Bank Charges	11	418
Cleaning services and materials	89,936	57,523
Consulting Fees	23,088	135
Depreciation	34,128	44,857
Depreciation on leases	71,235	66,547
Health & Safety	1,679	7,841
Interest on leases	7,899	11,290
Insurance	40,647	40,484
Light, Power, rates and water	7,365	12,311
Long Service Leave provision increase/(decrease)	(8,267)	(38,992)
Long Service leave authority payments	-	14,981
Office Supplies, Postage and Printing	4,940	4,738
Photocopier costs	3,866	3,409
Program costs	56,350	28,446
Rent	-	2,726
Repairs and maintenance and IT Support	40,652	42,960
Salaries and wages	2,197,018	1,697,520
Security costs	333	1,623
Small business assets instant write off	82,197	-
Staff training	10,206	5,685
Subscriptions	24,132	7,030
Superannuation	204,642	157,670
Sundry expenses	3,820	15,846
Transport and Vehicle running costs	18,915	18,534
Telephone	9,947	8,728
Workcover insurance	18,781	32,128
TOTAL EXPENSES	2,955,807	2,222,469
OPERATING SURPLUS / (DEFICIT)	200,796	(277,177)

How you can Help

Become an Association member

This allows you to vote at AGM's and nominate to be on the Committee of Management.

Volunteer your time

*Have some time to give back to the community?
Please contact our CEO directly who will assess suitability and applicability at the time.*

Make a donation

At times WATCH receives monetary and in-kind donations from families, carers, clubs and corporate groups.

Leave a bequest

*Gifting an inheritance, donation, or item in your Will is a very personal choice and private decision.
Please contact our CEO directly.*

Support a marketing event or fundraising activity

Throughout the year, WATCH facilitates and participates in marketing and fundraising events to promote our services and raise funds for special projects, equipment, and resources. Please express your interest so we can contact you as needed.

Become a corporate partner

At times WATCH is selected to partner with companies who donate their time, workmanship, & expertise for the betterment of our facilities, participants and employees.

Other ways you can help

Collect your eligible containers and on the ReturnIt App select WATCH Disability Services Inc. in the Container Deposit Scheme donation partner list when making a deposit.



Contact Us

Please contact our CEO directly if you are interested in helping WATCH Disability Services.

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